



# Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [cabinet member](#) portfolios.

The most important decisions will be taken by the Cabinet sitting in public. The meetings are also available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website.

The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

<b>Decision</b>	A summary of the proposal.
<b>Decision By</b>	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
<b>Date added</b>	The date the proposed decision was added to the Forward Plan.
<b>Month</b>	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
<b>Consultation/ Representations</b>	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of scrutiny committee meetings.
<b>Background Documents</b>	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
<b>Lead officer (report author)</b>	The contact details of the decision report author.
<b>Contact</b>	Who in Democratic Services you can contact about the entry.

## Finance, assets, performance and risk management

Each month the Cabinet Member for Finance and Property reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Katherine De La Mora on 033 022 22535, email [katherine.delamora@westsussex.gov.uk](mailto:katherine.delamora@westsussex.gov.uk).

**Published: 19 February 2024**

## Forward Plan Summary

### Summary of all forthcoming executive decisions in Cabinet Member portfolio order

Decision Maker	Subject Matter	Date
Interim Assistant Director (Education and Skills) (Steve Nyakatawa)	Commissioning of College Alternative Provision for Key Stage 4 Learners	February 2024
Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)	Allocation of Capital Funding to create increased provision for girls' changing at St Andrew's CE High School, Worthing	February 2024
Assistant Director (Property and Assets) (Andrew Edwards)	Allocation of funding to create bulge classes for secondary pupils in East Grinstead	February 2024
Assistant Director (Property and Assets) (Andrew Edwards)	Allocation of S106 funding to enable expansion of St Wilfrid's Catholic School, Crawley	February 2024
Assistant Director (Property and Assets) (Andrew Edwards)	Allocation of S106 Funding for Replacement of Modular Teaching Accommodation at St Augustine's CE Primary School, Haywards Heath	February 2024
Interim Assistant Director (Education and Skills) (Steve Nyakatawa)	Extension of the Dynamic Purchasing System for Independent Alternative Provision for children with Special Educational Needs and Disabilities (SEND)	February 2024
Interim Assistant Director (Education and Skills) (Steve Nyakatawa)	Award of Adult Learning Community Learning Grant funded Programmes	February 2024
Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)	Additional budget allocation for delivery of the new Secondary School at Brookleigh, Burgess Hill	March 2024
Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)	Early Years and Childcare Strategy 2024 -2026	March 2024
Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)	Relocation of Jessie Younghusband Primary School and Expansion of St Anthony's School - Publication of Statutory Notices	March 2024
Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)	Worthing High School - Allocation of Funding for Expansion of the Special Support Centre	March 2024
Assistant Director (Property and Assets) (Andrew Edwards)	Award of contract for delivery of a Special Support Centre at Maidenbower Infants School, Crawley	April 2024
Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)	Additional budget allocation for the replacement of modular teaching accommodation at Slinfold CE Primary School	April 2024
Assistant Director (Communities) (Emily King)	Contingency Accommodation Arrangements (Rolling Entry)	Between February 2024 and December 2024

# Children and Young People, Learning and Skills

## Children and Young People Portfolio

None

### Learning and Skills Portfolio

<b>Commissioning of College Alternative Provision for Key Stage 4 Learners</b>	
<p>The County Council currently commissions the Chichester College Group to deliver education provision for Key Stage 4 pupils aged 14-16, whose educational and developmental needs are deemed to be better suited and supported through a more vocationally based curriculum.</p> <p>The package of provision, procured in 2021 (decision <a href="#">OKD11(21/22)</a> refers), is known as 'Freshstart' and is delivered across selected campuses constituting the Chichester College Group (CCG).</p> <p>Building on the success of the service to date, it is proposed to continue to commission CCG to offer this provision for a further year. The Interim Assistant Director (Education and Skills) will be asked to approve the award of a contract to the Chichester College Group for the continuation of the provision of services under the 'Freshstart' programme.</p>	
<b>Decision by</b>	Interim Assistant Director (Education and Skills) (Steve Nyakatawa)
<b>Date added</b>	10 August 2023
<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	<p>West Sussex schools with a current Key Stage 4 provision</p> <p>Representations concerning this proposed decision can be made to the Director of Children, Young People and Learning, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
<b>Background documents</b> (via website)	
<b>Lead officer (report author)</b>	Andrew Jenkins
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

#### **Allocation of Capital Funding to create increased provision for girls' changing at St Andrew's CE High School, Worthing**

In October 2020, following a public consultation, the proposal to alter St Andrew's CE High School for Boys, Worthing to a co-educational school from September 2021 entry was confirmed ([Decision ES08\(20/21\)](#) refers).

Following the change in 2021, the number of girls attending St Andrew's CE High School is increasing and therefore a further increase to changing provision is required to ensure adequate provision for girls. As St Andrew's CE High School is a Voluntary Aided School and the County Council do not own the freehold of the building, it has been agreed that the project can be delivered as a school managed project. The Governing Body has appointed consultants who are currently undertaking the design work for the proposed scheme.

Following detailed design and associated cost estimates the Cabinet Member for Children and Young People, Learning and Skills will be asked to approve the budget required and the passporting of funds to St Andrew's CE High School to deliver the extension to girls' changing facilities.

<b>Decision by</b>	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)
<b>Date added</b>	28 July 2023
<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	School Representations concerning this proposed decision can be made to the Cabinet Member for Children and Young People, Learning and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Leigh Hunnikin Tel: 033 022 23051
<b>Contact</b>	Wendy Saunders Tel: 0330 022 22553

#### **Allocation of funding to create bulge classes for secondary pupils in East Grinstead**

Following a review of pupil projections for starting secondary school in East Grinstead, it is necessary to create provision for a bulge class in both September 2024 and 2025 to deliver additional places to accommodate the growing number of secondary pupils.

Viability studies are currently being undertaken at the two secondary schools in the town – Imberhorne and Sackville to assess which school should be expanded to accommodate the bulge classes.

Following completion of the viability studies, and on determining which school should be expanded, funds will be sought in line with the cost estimate to enable the works to be taken forward. The monies for the project will be allocated from S106 funds which have been received to fund additional capacity for secondary aged pupils in East Grinstead.

The Assistant Director (Property and Assets) will be asked to approve the budget required for the project to create provision for the bulge classes.

<b>Decision by</b>	Assistant Director (Property and Assets) (Andrew Edwards)
<b>Date added</b>	1 November 2023

<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	None currently identified  Representations concerning this proposed decision can be made to the decision maker via the officer contact, by the beginning of the month in which the decision is due to be taken
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Leigh Hunnikin Tel: 033 022 23051
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

**Allocation of S106 funding to enable expansion of St Wilfrid's Catholic School, Crawley**

St Wilfrid's Catholic School in Crawley is currently a 5 form entry (5FE) 11-16 Secondary School. The school has grown in recent years to meet the demand for places, taking bulge classes of 30 pupils in each of the last three years. This has led to the requirement for additional accommodation to enable the school to become a 6FE 11-16 Secondary School in all year groups.

It is proposed that a new teaching block incorporating 6 classrooms, office space, toilets and storage is provided. The intention is to fund the expansion project using received Section 106 funds which must be spent on additional secondary educational infrastructure and/or equipment in Crawley.

It is intended that the expansion is delivered as a school managed project. Therefore, following detailed design and associated cost estimates provided by the school, the Assistant Director (Property and Assets) will be asked to approve the allocation of the S106 funds to the school to enable the project to proceed.

<b>Decision by</b>	Assistant Director (Property and Assets) (Andrew Edwards)
<b>Date added</b>	12 August 2022
<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	Cabinet Member for Learning and Skills  Representations concerning this proposed decision can be made to the Assistant Director (Property and Assets) via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background documents</b> (via website)	
<b>Lead officer (report author)</b>	Leigh Hunnikin Tel: 033 022 23051
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

**Allocation of S106 Funding for Replacement of Modular Teaching Accommodation at St Augustine's CE Primary School, Haywards Heath**

St Augustine's CE Primary School, located in Scaynes Hill, close to Haywards Heath, is a four class Primary School with a broad range of buildings including a single modular unit which was installed on the site in excess of 30 years ago. The building has significant suitability and condition issues and requires replacement with new teaching accommodation meeting current Building Regulations and Department for Education Building Bulletins standards.

The Assistant Director (Property and Assets) will be asked to approve the allocation of capital funding from Section 106 contributions and the launch of a procurement exercise to enable a project to be undertaken to replace the modular classroom with new purpose built classroom.

<b>Decision by</b>	Assistant Director (Property and Assets) (Andrew Edwards)
<b>Date added</b>	1 December 2023
<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	School Cabinet Member for Children and Young People, Learning and Skills  Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Leigh Hunnikin Tel: 033 022 23051
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

**Extension of the Dynamic Purchasing System for Independent Alternative Provision for children with Special Educational Needs and Disabilities (SEND)**

The County Council has a statutory obligation to provide suitable education for all pupils including those who, because of exclusion, illness or other reasons, would not otherwise receive suitable education in a school setting, (predominantly children with Special Educational Needs and Disabilities (SEND)). This is termed Alternative Provision.

This is commissioned using the Dynamic Purchasing System (DPS) for Independent Alternative Provision (IAP), which enables the efficient sourcing of IAP services from a range of qualified providers. The DPS was established in 2021 ([decision OKD16 \(21/22\)](#) refers) for a maximum period of four years and six months.

The initial term of the DPS expires in February 2024 and the original contract allows for a further 2 year extension. Over the initial term the DPS has proved important in enabling the County Council to source much needed IAP placements that meet the education needs of pupils.

Agreement will be sought from the Interim Assistant Director (Education and Skills) to extend the DPS for a further 2 years from 1st March 2024.

<b>Decision by</b>	Interim Assistant Director (Education and Skills) (Steve Nyakatawa)
<b>Date added</b>	7 December 2023
<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	No consultees currently identified.  Representations concerning this proposed decision can be made to the decision maker via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Charlotte Smith Tel: 033 022 2754
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

#### **Award of Adult Learning Community Learning Grant funded Programmes**

Adult learning is a non-statutory provision, externally funded via the Department for Education through the Education Skills Funding Agency (ESFA). The County Council receive a total £3.1m Adult Education Budget each year from the ESFA which funds the provision of learning for adults to obtain skills or qualifications and/or enhance their wellbeing and/or improve their life skills/personal development.

In March 2023 the Cabinet Member for Learning and Skills approved the launch of a procurement and the commencement of an expression of interest process to secure a range of providers to deliver the adult skills and community learning programme (decision [LS10\(22/23\)](#) refers).

In August 2023 approval was granted for the award of contracts to deliver the adult skills provision (decision [OKD11 \(23/24\)](#) refers).

Expressions of interest are now being sought from providers to bid for funding from the Community Learning Grant element of the budget. The process will secure Grant Funding Agreements with multiple providers to deliver community focussed programmes which engage with and support the most vulnerable and disengaged residents.

On conclusion of the process the Interim Assistant Director (Education and Skills) will be asked to award the contracts to the successful providers for an initial period up to 31 July 2025.

<b>Decision by</b>	Interim Assistant Director (Education and Skills) (Steve Nyakatawa)
<b>Date added</b>	18 October 2023
<b>Month</b>	February 2024
<b>Consultation/ Representations</b>	No consultees currently identified.

	Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Andrew Bishop Tel: 033 022 25399
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

**Additional budget allocation for delivery of the new Secondary School at Brookleigh, Burgess Hill**

In July 2022, the then Cabinet Member for Learning & Skills approved funding for the delivery of a new Secondary School at Brookleigh (formerly known as Northern Arc) in Burgess Hill, to provide 900 pupil places to the Burgess Hill area and include a Special Support Centre ([LS04\(22/23\)](#) refers).

Since then, inflationary and other pressures have increased the total estimated cost of the project and additional funds are now required for this project to be completed. Approval will therefore be sought for an additional budget allocation to enable the delivery of the Bedelands Academy Secondary School project.

Should the proposal be ready in time for inclusion in the Quarter 3 Performance and Resources Report at the Cabinet meeting on 12 March approval for the budget uplift will be sought as part of that report. If not, approval will be sought via a decision by the Cabinet Member for Children and Young People, Learning and Skills.

<b>Decision by</b>	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)
<b>Date added</b>	26 January 2024
<b>Month</b>	March 2024
<b>Consultation/ Representations</b>	None currently identified.  Representations concerning this proposed decision can be made to the Cabinet Member for Children and Young People, Learning and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Lydia Schilbach Tel: 033022 25832
<b>Contact</b>	Wendy Saunders Tel: 033 022 2253



## Early Years and Childcare Strategy 2024 -2026

The County Council have a range of statutory duties related to early years and childcare services which include the provision of sufficient childcare places to meet the needs of families in West Sussex. This includes planning to deliver the Department for Education's plans to expand the early years entitlement by increasing access to free childcare which will commence in a phased approach from April 2024.

The Council is therefore developing 'Right from the Start', which is the Early Years and Childcare Strategy to support changes locally. These include improved collaborative working, delivering on the expansion of childcare as well as ensuring a strategic framework for maintaining efficient and high-quality provision and increased outcomes. The Strategy will set out the vision for providing support for children and their families from pre-birth to aged five for early education entitlements, and from birth to 14 where families access wraparound childcare provision.

The Cabinet Member for Children Young People, Learning and Skills will be asked to approve adoption of the Early Years and Childcare Strategy.

<b>Decision by</b>	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)
<b>Date added</b>	2 January 2024
<b>Month</b>	March 2024
<b>Consultation/ Representations</b>	<ul style="list-style-type: none"><li>• Parents and Carers</li><li>• YourVoice Public Survey undertaken during autumn 2023</li><li>• Partner organisations</li><li>• Children and Young People's Services Scrutiny Committee – 28 February 2024</li></ul> <p>Representations concerning this proposed decision can be made to the decision-maker, via the report author, by the beginning of the month in which the decision is due to be taken.</p>
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Helen Gillespie Tel: 033 022 29312
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

## Relocation of Jessie Younghusband Primary School and Expansion of St Anthony's School - Publication of Statutory Notices

St Anthony's School in Chichester is a Special School for children and young people aged between 4 and 16 with moderate learning difficulties. There is a need to expand St Anthony's to ensure there are appropriate and sufficient places in accordance with the County Council's [Special Educational Needs and Disability \(SEND\) Strategy 2019-2024](#).

Sharing a site with St Anthony's School is Jessie Younghusband Primary School which is a 4-11 Primary School providing up to 210 places. It is proposed to relocate Jessie Younghusband from the current location to a new 1 Form of Entry (FE) Primary School

(210 places) which is being built on the housing development west of Chichester, known as Minerva Heights. This would provide the opportunity to expand St Anthony's into the vacant Jessie Younghusband site.

In December 2023 the Cabinet Member for Children and Young People, Learning and Skills approved the launch of a public consultation, in accordance with Department for Education (DfE) guidance, to seek views on the proposals. ([decision CYPLS05\(23/24\)](#) refers). The consultation is open until 31 January 2024 and views and comments are invited from interested parties to assist in further shaping the proposals.

Following the conclusion of the consultation the feedback received will be reviewed; should it be determined that any of the proposals should proceed, the appropriate method for formalising the changes will be undertaken.

For the proposed relocation of Jessie Younghusband Primary School and expansion of St Anthony's School this would mean progressing the publication of statutory notices, in accordance with [DfE guidance for making prescribed alterations to maintained schools](#). Therefore, following a review of the consultation feedback, the Cabinet Member for Children and Young People, Learning and Skills would be asked to consider whether to proceed with approving the publication of statutory notices for the relocation of Jessie Younghusband and expansion of St Anthony's school. As part of this proposal the Cabinet Member would also be asked to consider delegating authority to the Interim Assistant Director (Education and Skills) to determine the outcome following conclusion of the statutory notice period.

<b>Decision by</b>	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)
<b>Date added</b>	26 January 2024
<b>Month</b>	March 2024
<b>Consultation/ Representations</b>	Schools & Governing Bodies Parents and carers Dioceses Children and Young People's Services Scrutiny Committee – 28 February 2024  Representations concerning this proposed decision can be made to the Cabinet Member for Children and Young People, Learning and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Graham Olway Tel: 033 022 23029
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

### **Worthing High School - Allocation of Funding for Expansion of the Special Support Centre**

There is a need to increase provision for children and young people with Special Educational Needs and Disabilities (SEND) through the creation of additional places in Specialist Support Centres that are attached to mainstream schools and academies. This will assist with the aim of enabling children to attend school locally.

In October 2020 the then Cabinet Member for Education and Skills agreed that work was progressed to explore the options for expanding existing Special Support Centres (SSC) or creating new SSCs. One of these proposals was for the expansion of the SSC at Worthing High School to create additional places and the redesignation of the SSC from Additional Learning Needs to Social Communication Needs ([Decision reference ES09 \(20/21\)](#)).

Since that time options appraisals and design work has been undertaken and costed in relation to providing suitable and sufficient accommodation for an expanded SSC at Worthing High School.

The Cabinet Member for Children and Young People, Learning and Skills will be asked to approve the allocation of capital funding from the Capital Programme to enable the project to expand the Special Support Centre at Worthing High School to progress.

<b>Decision by</b>	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacque Russell)
<b>Date added</b>	26 January 2024
<b>Month</b>	March 2024
<b>Consultation/ Representations</b>	Staff Governors  Representations concerning this proposed decision can be made to the Cabinet Member for Children and Young People, Learning and Skills, via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Leigh Hunnikin Tel: 033 022 23051
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

### **Award of contract for delivery of a Special Support Centre at Maidenbower Infants School, Crawley**

There is a need to increase provision for children and young people with Special Educational Needs and Disabilities (SEND) through the creation of additional places in Specialist Support Centres (SSC) that are attached to mainstream schools and academies. This will assist with the aim of enabling children to attend school locally.

During 2022 the then Cabinet Member for Learning and Skills approved the allocation of capital funding for creation of a new 12 place SSC at Maidenbower Infants School in

Crawley and delegated authority to launch a procurement for the necessary works ([decision LS07\(22/23\)](#) refers).

Following completion of the procurement process the Assistant Director (Property and Assets) will be asked to approve the award of the construction contract to the preferred provider for the construction phase, of the project to provide a Special Support Centre at Maidenbower Infants School.

<b>Decision by</b>	Assistant Director (Property and Assets) (Andrew Edwards)
<b>Date added</b>	7 December 2023
<b>Month</b>	April 2024
<b>Consultation/ Representations</b>	Maidenbower Infants School Maidenbower Junior School  Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Katerina Evans-Makrakis Tel: 07597 526870
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553

#### **Additional budget allocation for the replacement of modular teaching accommodation at Slinfold CE Primary School**

Slinfold CE Primary School is a 140 place Primary School for 4–11-year-olds, incorporating five classrooms and a pre-school on site. Two of the five classrooms are in 30-year-old modular classrooms which have significant suitability and condition issues due to the age of the buildings and are nearing the end of their life.

In December 2021, the Cabinet Member for Learning and Skills approved the allocation of £1.158m to replace the modular classrooms with a two class extension and delegated authority to the Director of Property and Assets to award the contract ([Decision LS12 \(21/22\)](#) refers).

Since that time there have been programme delays due to the identification of Great Crested Newts as well as inflationary pressures. Additional funds are therefore required to complete the project.

The Cabinet Member for Children and Young People, Learning and Skills will be asked to approve the additional budget allocation to enable the delivery of the project at Slinfold CE Primary school.

<b>Decision by</b>	Cabinet Member for Children and Young People, Learning and Skills (Cllr Jacquie Russell)
<b>Date added</b>	25 October 2023
<b>Month</b>	April 2024

<b>Consultation/ Representations</b>	No consultees currently identified.  Representations concerning this proposed decision can be made to the decision maker, via the officer contact, by the beginning of the month in which the decision is due to be taken.
<b>Background documents</b> (via website)	None
<b>Lead officer (report author)</b>	Lydia Schilbach Tel: 033022 25832
<b>Contact</b>	Wendy Saunders Tel: 033 022 22553